



# PURCHASE ORDER

**PO Number:303-0-0679**

*Requisition Number:303-0-01431*

**Order Date: 3/23/2020**

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Other  
TEXAS FACILITIES COMMISSION  
FEDERAL SURPLUS PROPERTY PROGRAM  
2103 ACKERMAN ROAD  
SAN ANTONIO, TX 78219

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

13647637514  
Logo Masters LLC  
11031 Wye St  
Suite 108  
SAN ANTONIO, TX 78217  
Joe Reynolds  
Phone:830-822-8390, Fax:  
[logo.masters@yahoo.com](mailto:logo.masters@yahoo.com)

**\*\*CONFIRMATION ORDER - ITEMS HAVE ALREADY BEEN RECEIVED\*\***

**Description**

Uniform shirts, Jackets and Beanies for the San Antonio staff and Fort Worth staff

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
CARHARTT LONG SLEEVE SHIRTS, Size M, L, XL						
<b>NIGP Class:</b> 200						
<b>NIGP Item:</b> 74	13	EA	\$47.39			\$616.07
<b>Object Class:</b> 334						
<b>Reimbursement Type:</b> Not Reimbursable						
<b>Notes:</b> ORG CODE 0317 (6ea) & 0319 (7ea)						
CARHARTT LONG SLEEVE SHIRTS, Size 2xl	3	ea	\$48.39			\$145.17
<b>NIGP Class:</b> 200						
<b>NIGP Item:</b> 74						
<b>Object Class:</b> 334						

**Reimbursement Type:** Not Reimbursable  
**Notes:** ORG CODE 0317

CARHARTT LONG SLEEVE SHIRTS, Size 3xl

**NIGP Class:** 200

**NIGP Item:** 74

4

ea

\$51.39

\$205.56

**Object Class:** 334

**Reimbursement Type:** Not Reimbursable

**Notes:** ORG CODE 0319

HI VIZ 2-IN-1 BOMBER JACKETS, Size L & XL

**NIGP Class:** 200

**NIGP Item:** 16

3

ea

\$76.89

\$230.67

**Object Class:** 334

**Reimbursement Type:** Not Reimbursable

**Notes:** ORG CODE 0317 (2ea) & 0319 (1ea)

HI VIZ 2-IN-1 BOMBER JACKETS, Size 2XL

**NIGP Class:** 200

**NIGP Item:** 16

2

EA

\$77.89

\$155.78

**Object Class:** 334

**Reimbursement Type:** Reimbursable

**Notes:** ORG CODE 0317

HI VIZ 2-IN-1 BOMBER JACKETS, Size 3XL

**NIGP Class:** 200

**NIGP Item:** 16

1

EA

\$79.89

\$79.89

**Object Class:** 334

**Reimbursement Type:** Not Reimbursable

**Notes:** ORD CODE 0319

FLEECE LINED KNIT BEANIES

**NIGP Class:** 201

**NIGP Item:** 30

6

ea

\$12.39

\$74.34

**Object Class:** 334

**Reimbursement Type:** Not Reimbursable

**Notes:** ORG CODE 0317 (3ea) & 0319 (3ea)

CARHARTT SHORELINE JACKET - 2xl

**NIGP Class:** 200

**NIGP Item:** 16

1

ea

\$134.00

\$134.00

**Object Class:** 334

**Reimbursement Type:** Not Reimbursable

**Notes:** ORG CODE 0317

LONG SLEEVE POLOS - Size L

**NIGP Class:** 200

**NIGP Item:** 74

10

ea

\$23.75

\$237.50

**Object Class:** 334

**Reimbursement Type:** Not Reimbursable

**Notes:** ORG CODE 0317

LONG SLEEVE POLOS - Size XL

5

ea

\$24.75

\$123.75

**NIGP Class:** 200

**NIGP Item:** 74

**Object Class:** 334

**Reimbursement Type:** Not Reimbursable**Notes:** ORG CODE 0319

SHIPPING CHARGE

**NIGP Class:** 962**NIGP Item:** 86**Object Class:** 334**Reimbursement Type:** Not Reimbursable

1

EA

\$27.01

\$27.01

**Grand Total \$2,029.74**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

**Agency** TFC**Fiscal Year** 2020**Division** Executive**Program** Surplus Property - Federal/State**Phone** 2106612381**Org Code** 0317 - F S P - San Antonio**Type of Purchase/PCC Code** 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00**Work Order Number** N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.****TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5124632743

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)